

Standard One: Definition of Youth Mentoring

Policy 1.1 Introduction

- The purpose of the Policy and Procedures Manual to ensure consistency in program implementation and adherence to best practices and standards in youth mentoring
- These policies and procedures were adopted and approved by the agency: month/day/year
- This Policy and Procedural Manual will be reviewed on an annual basis to ensure appropriateness, effectiveness and compliance to the best practices and standards in youth mentoring

Policy 1.2 Agency Mission Statement

- State the agency's Mission Statement
- State the agency's Vision Statement
- State the agency's Core Values/Beliefs
- State the Mentoring Program's Mission Statement

Policy 1.3 Mentoring Program's Design and Background Information

- Identify resources utilized to design the agency's mentoring program (i.e. Christian mentoring networks, BeAMentor, Youth Friends, Big Brothers/Big Sisters, Friends For Youth, Mentoring Central, National Mentoring Center, etc)
- Identify the design of mentoring – it's purpose in serving youth in the mentoring capacity
 - How does mentoring help?
 - In what ways can mentoring help? (i.e. help with homework, improve grades, improve relationships with other adults, improve self-esteem, improve communication and social skills, provide adult supervision)
 - Identify statistics that support the need for the mentoring program – supporting the statements regarding how mentoring can help?

Policy 1.4 Definition of Youth Mentoring

- This agency adopts the best practice definition that mentoring is “an on-going, structured relationship with a trusted individual aimed at developing the competence and potential of the mentee”

Policy 1.5 Criteria for Youth Mentoring

1.5.1 Relationship Criteria

- This agency adopts the best practice strategy that a one-year mentor/mentee relationship is required and standard criteria of this agency's relationship criteria

1.5.2 Match Meeting Criteria

- This agency adopts the best practice strategy that match meetings between the mentor and the mentee will occur for a minimum of four (4) hours per month or one (1) hour per week

Policy 1.6 Required Forms Documentation

- Identify any forms or documentation supporting Policy 1.1 – 1.5