

Your Agency Name

Youth Mentoring Program

Mentor Orientation Outline (Pre-Match)

Session Title

Youth Mentoring Interest Session

Time Target

45 minutes.

Invitees

Volunteers, and prospective volunteers, interested in youth mentoring.

Objectives

- Develop a basic understanding of the program
- Explore the possible benefits of mentoring
- Explain mentee (and parent/guardian) roles and expectations
- Provide enough information to aid volunteers in determining if they are interested in applying.

Agenda

1. What is mentoring? (5 minutes)
 - a. Definition
 - b. Benefits/Rewards to mentor, youth, parent/guardian
2. Why youth mentoring at Your Agency Name? (5 minutes)
 - a. Mission, goals of agency
3. What mentoring looks like at Your Agency Name (5 minutes)
 - a. Who: Eligibility requirements for mentors & mentees
 - b. Where/When: Site-based. Same time/same place each week (+ special activities)
 - c. How: Curriculum/activities available
4. (as appropriate and available) Have a current mentor and mentee speak (5 minutes)
5. Roles & Responsibilities (5 minutes)
 - a. Mentor
 - i. The importance of being dependable*
 - ii. Time commitments (year, once/week for about an hour)
 - b. Mentee
 - c. Parent/Guardian
 - d. Staff responsibility to mentors
6. Realistic expectations for the relationship (5 minutes)
 - a. Characteristics of good mentors & mentees* (have hand-out available)
 - b. Phases of relationship (briefly – have hand-out available)

7. Brief overview of processes (5 minutes)
 - a. Application and screening requirements
 - b. Match process
 - c. Evaluation and monitoring processes
8. Wrap-up (5-10 minutes)
 - a. Schedule of upcoming mentor training
 - b. Q&A
 - c. Distribute applications & other paperwork

Notes:

NCMI requires: Program overview; Eligibility requirements; Program description; Time commitments; Program benefits and rewards; Mentor responsibility to mentee, parent/guardian of mentee, and organization; Organization responsibility to mentor; Realistic expectations for the relationship